

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 28 MARCH 2013 FROM 9.30AM IN ROOMS, A & B, CLINICAL EDUCATION CENTRE, LEICESTER GENERAL HOSPITAL

Public meeting commences at 1pm

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Discussion time
1.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 1-15).			-
2.	APOLOGIES FOR ABSENCE To receive apologies for absence from Professor D Wynford-Thomas, Non-Executive Director and to note that Mr J Tozer, Interim Director of Operations will not be presented for the public session.	-	Chairman	-
3.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
4.	CHAIRMAN'S AND CHIEF EXECUTIVE'S OPENING COMMENTS	-	Chairman and Chief Executive	9.30am – 9.40am
5.	CONFIDENTIAL MINUTES Confidential Minutes of the 28 February 2013 meeting. <i>For approval</i>	A	Chairman	9.40am – 9.45am
6.	MATTERS ARISING Confidential matters arising/action log from the 28 February 2013 meeting. <i>For approval</i>	B	Chairman	9.45am – 9.50am
7.	REPORTS BY THE CHIEF EXECUTIVE	C	Chief Executive	9.50am – 10.10am
8.	REPORTS BY THE INTERIM DIRECTOR OF OPERATIONS	D	Interim Director of Operations	10.10am – 11.10am
9.	REPORTS BY THE DIRECTOR OF FINANCE AND BUSINESS SERVICES	E & E1	Director of Finance and Business Services	11.10am – 11.30am

10.	REPORT BY THE CHIEF NURSE/DEPUTY CHIEF EXECUTIVE	F	Chief Nurse/ Deputy Chief Executive	11.30am – 11.50am
11.	REPORT BY THE DIRECTOR OF COMMUNICATIONS AND EXTERNAL RELATIONS	G	Director of Communications and External Relations	11.50am – 12noon
12.	REPORTS BY THE DIRECTOR OF HUMAN RESOURCES	H & H1	Director of Human Resources	12noon – 12.15pm
13.	REPORT BY THE CHAIRMAN AND THE DIRECTOR OF CORPORATE AND LEGAL AFFAIRS	I	UHL Chairman/ Director of Corporate and Legal Affairs	12.15pm – 12.25pm
14.	REPORTS FROM BOARD COMMITTEES			12.25pm – 12.30pm
14.1	EMPATH PROGRAMME BOARD Minutes of the 25 February 2013 meeting and Consolidated Director's report. <i>For noting</i>	J & J1	Director of Human Resources/ Director of Finance and Business Services	
14.2	FINANCE AND PERFORMANCE COMMITTEE Confidential Minutes of the 30 January and 27 February 2013 meetings. <i>For noting</i>	K & K1	Finance and Performance Committee Chairman	
14.3	QUALITY ASSURANCE COMMITTEE Confidential Minutes of the 19 February 2013 meeting. <i>For noting</i>	L	Quality Assurance Committee Chairman	
14.4	RESEARCH AND DEVELOPMENT COMMITTEE Confidential Minutes of the 7 March 2013. <i>For noting</i>	M	Research and Development Committee Chairman	
14.5	REMUNERATION COMMITTEE Minutes of the 28 February 2013 meeting. <i>For noting</i>	N	Remuneration Committee Chairman	
15.	ANY OTHER BUSINESS	-	Chairman	
<i>Lunch break from 12.30pm to 1pm prior to commencing the public section of the meeting</i>				
16.	DECLARATION OF INTERESTS	-	Chairman	-
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
17.	CHAIRMAN'S AND CHIEF EXECUTIVE'S OPENING COMMENTS	-	Chairman and Chief Executive	1.00pm – 1.10pm
18.	MINUTES			
	Minutes of the 28 February 2013 Trust Board meeting and the 28 February 2013 meeting between Trust Board members and UHL's stakeholders. <i>For approval</i>	O & O1	Chairman	1.10pm – 1.15pm

22.2	NHS Trust Over-Sight Self Certifications <i>For discussion and approval</i>	Y	Director of Corporate and Legal Affairs	3.40pm – 3.45pm
22.3	UHL Sustainability Plan – Progress Report <i>For discussion and assurance</i>	Z	Director of Finance and Business Services	3.45pm – 3.55pm
23.	STRATEGY AND FORWARD PLANNING			
23.1	ANNUAL OPERATIONAL PLAN, DRAFT CAPITAL PROGRAMME AND DRAFT TRUST PRIORITIES FOR 2013-14 <i>For approval</i>	AA (to follow)	Director of Finance and Business Services	3.55pm – 4.25pm
23.2	LLR BETTER CARE TOGETHER ECONOMIC MODELLING <i>For discussion and assurance</i>	BB	Director of Finance and Business Services	4.25pm – 4.35pm
24.	RISK			
24.1	STRATEGIC RISK REGISTER/BOARD ASSURANCE FRAMEWORK – UPDATE <i>For discussion and assurance</i>	CC	Chief Nurse/Deputy Chief Executive	4.35pm – 4.50pm
25.	REPORTS FROM BOARD COMMITTEES			4.50pm – 4.55pm
25.1	RESEARCH AND DEVELOPMENT COMMITTEE Minutes of the 7 March 2013. <i>For noting</i>	DD	-	
25.2	WORKFORCE AND ORGANISATIONAL DEVELOPMENT COMMITTEE The Minutes of the final Workforce and Organisational Development Committee meeting held on 8 March 2013 will be presented to the 25 April 2013 Trust Board.	-	-	-
26.	CORPORATE TRUSTEE BUSINESS			
26.1	CHARITABLE FUNDS COMMITTEE The Minutes of the Charitable Funds Committee meeting held on 15 March 2013 will be presented to the 25 April 2013 Trust Board.	-	-	-
27.	TRUST BOARD BULLETIN – MARCH 2013	EE	-	-
28.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	4.55pm – 5.15pm
29.	ANY OTHER BUSINESS	-	Chairman	5.15pm – 5.20pm
30.	DATE OF NEXT MEETING			
	Thursday 25 April 2013 from 9:30am (Rooms A & B, Clinical Education Centre, Leicester General Hospital).	-		

Kate Rayns
Trust Administrator